



"In any competition you do the things you do best and you do them over and over and over."

ALLOWABLE REIMBURSEMENTS

The following listed items are the **only** allowable reimbursements from your Booster Club accounts.

TRAVEL EXPENSES-

Air Fare, gas, tolls, car rental, parking, cab fare, bus fare, and metro tickets

At the hotel: room charge, parking at hotel

Personal Expenses: food

**You will not be reimbursed for food at local (in Tulsa) competitions

At competitions: spectator fees (wrist bands)

ALL STAR EXPENSES-

Choreography fees

Competition fees

Uniform

Shoes

Hair bow

Mandatory make-up

Practice wear

Logo apparel

*Any other items TOS designates mandatory in the coming year

When submitting your reimbursement forms please remember-

1. All receipts must be itemized and included with the Expense Report.
2. If your receipt has items that are not eligible they must be marked out and the receipt must be re-figured before it is submitted
3. If you are splitting the cost of a service (ex.-hotel room, restaurant ticket) with someone you must each make a copy of the receipt and turn it in with your reimbursement form.
4. If your request is not compliant with the allowable items listed above it will be returned to you.
5. All receipts for the 2007-2008 season must be submitted by **April 30, 2008**. The treasurer will not accept any reimbursement forms for the 2007-2008 season after this date.

Please remember that the Booster Club is run by busy volunteer parents and we appreciate your help and consideration in this matter.